

NUDE ENTERTAINMENT BUSINESS

SAN DIEGO POLICE DEPARTMENT - PERMITS AND LICENSING

1400 'E' STREET - MS-735, SAN DIEGO, CA 92101

HOURS: 8:30 a.m. - 4:00 p.m. (Monday through Thursday)

Telephone (619) 531-2250

San Diego Municipal Code, Section 33.0101(c), states you must have a valid police permit to operate a business designated as police regulated. You are responsible for being familiar with and complying with the rules and regulations related to Nude Entertainment Businesses. Copies of the Nude Entertainment Business Ordinance and General Divisions for police regulated activities may be obtained from the City Clerk's office located at 202 C Street, 2nd Floor, Telephone # (619) 533-4000 or via the City's website: www.sannet.gov/ (Department, City Clerk, Documents, Municipal Code), SDMC Chapter 3, Article 3, Division 36 and Divisions 1-5). **All new applications must be submitted in person. Incomplete applications will not be accepted.**

The granting of a police permit does not relieve the applicant from obtaining all appropriate approvals required by the City of San Diego, or state or federal law. The granting of a permit does not relieve a permittee from the permittee's obligation to comply with all applicable local, state, and federal laws, including those related to building, zoning, and fire, and other public safety regulations. The granting of a police permit does not vest any development rights in the property or business (SDMC 33.0309). In order to legally operate your business and to establish that your business location is suitable, it is suggested that you first obtain the following:

ZONING APPROVAL can be obtained from the City of San Diego Development Services, 1222 First Avenue (3rd Floor), San Diego, CA 92101 - Telephone (619) 446-5000.

FIRE MARSHAL APPROVAL can be obtained from San Diego Fire and Life Services, 1010 Second Avenue (3rd Floor), San Diego, CA 92101 - Telephone (619) 533-4400.

PLEASE PROVIDE ALL OF THE FOLLOWING WHEN APPLYING FOR THE POLICE PERMIT:

- **POLICE PERMIT APPLICATION and BUSINESS ADDENDUM** - Each corporate officer or partner is deemed an applicant and must provide an application. An applicant who is a corporation or partnership shall designate one of its officers or general partners to act as its responsible managing officer. The responsible managing officer may complete, sign and submit all applications on behalf of the corporate officers and partners. A criminal records check will be made on each applicant. A 30-day investigation period begins at the time the complete application is submitted.
- **BUSINESS TAX CERTIFICATE** can be obtained from the San Diego City Treasurer's Office, 1200 Third Avenue (1st Floor), San Diego, CA 92101 - Telephone (619) 615-1500.
- **APPLICATION FEE** - Cash, check, cashier's check or money order for a **non-refundable** application fee of **\$55.00 per applicant**, payable to **CITY TREASURER**.
- **REGULATORY FEE** - Cash, check, cashier's check or money order for an annual regulatory fee of **\$2,471.00** must be submitted along with your application payable to **CITY TREASURER**. This fee will be deposited upon approval.
- **FINGERPRINT CARDS & FEES** - Two fingerprint cards (Form FD-258) per each owner, officer, or partner along with a separate cashier's check or money order, in the amount of **\$32.00 per each owner, officer, or partner**, made payable to the **DEPARTMENT OF JUSTICE**. For example: 2 owners = 4 fingerprint cards + \$64.00
- **PHOTOGRAPHS** - Photographs will be taken at the time of application in the Police Permits and Licensing Unit. The fee for photographs is \$10.00. (Please make check, cashier's check or money order payable to **CITY TREASURER**.)
- **IDENTIFICATION** - Valid government issued picture identification card (driver's license, passport, military ID, etc.).
- **LIMITED PARTNERSHIP** - A copy of the limited partnership's certificate as filed with the County Clerk (if applicable).
- **LEASE** - A copy of your lease or rental agreement and amendments for the property where the business is to be conducted.
- **ARTICLES OF INCORPORATION** - A copy of the State of California's Articles of Incorporation must be submitted if a corporation is applying.